

# TK 6.1 : project management

Frédéric Jacob and Habiba Nouri

**SUP'COM**  
Higher School of Communication of Tunis



**LISAH**

**CNRS**

National Council for Scientific Research



MARRAKECH  
جامعة القاضي عياض  
UNIVERSITÉ CADI AYYAD



**IRTA**



# Management

**Objectives:** ensuring the smooth running of the project

**Method:**

- Management coordination team (MCT = project coordinator + PM):
  - monitoring work progress with regard to deliverables / milestone / budget,
  - interacting with PRIMA office about ALTOS,
  - gathers when necessary.
- Monitoring Board (MB = MCT + partners representatives / task leaders):
  - monitoring strategic steering,
  - make arbitration and final decision if necessary,
  - gathers every 6 months and when necessary.

**Means :** Involved project members (partner representatives, WP leaders)

**Partnership :** All partners

# Management

## What done so far ?

- Grant agreements (GA) done, apart from one Lebanon partner
- Consortium agreement (CA) signed by all parties
- Managing delays and mismatch between grant calendars
  - CA started on 01/02/2020 – will end on 01/01/2023
  - GA : variability in
    - starting date : between 01/2019 and 12/2020
    - ending date : between 01/2022 and 12/2023
  - to be homogenized !!!

# Management

## What done so far ?

- Managing Grant cuts :
  - 25% Morocco, 20% Tunisia, 15% Spain
  - → revisiting deliverables : update.
    - CESBIO, IRTA, LISAH : OK
    - INRGREF, INAT, UCAM, UNICA : **forthcoming**
- Managing delays in grant payments : end of 2020 for UCAM
  - Using external grants
- Managing Lebanese partnership
  - TK 12 handled by LISAH (Denis Feurer)
  - TK 51 cancelled until identification of potential leader

# Management

## What done so far ?

- Managing delays due to COVID crisis
  - Postponing MB meeting
    - Two sessions for the first MB meetings 04/2020 and 10/2020
    - KOM with 15 month delay
  - Visioconference based meeting
  - Delays in PhD and post-doc activities (hiring, experiment)
  - Cancellation and delays in data collection and field trips → consequences on activity calendars.
  - Mobility cancellations
  - Participative seminar cancellations
- Managing PI availability with substitutions

# Management

## What done so far ?

- PRIMA office is aware about these difficulties on a event basis
    - Calendar mismatch, grant cuts, delays in grant payments
    - Lebanese partnership, COVID crisis, PI availability
- forthcoming exchanges with PRIMA office and funding bodies for deliverable revisit and possible extension

# Management

## What done so far ?

- Project document production
  - Knowledge management strategy
  - Mobility plan
  - Communication plan



**ALTOS**

Managing Water Resources within Mediterranean Agrosystems  
by Accounting for Spatial Structures and Connectivities

## Knowledge management strategy

ALTOS Deliverable number: 5.2.1

Version: 1.0

Date: 15 July 2020

Frederic Jacob, IRD / UMR LISAH Montpellier, France  
Habiba Nouri, IRD / Tunisia headquarter, Tunisia

History of changes		
Version	Date	Change
Version 1.0	15 July 2020	1st draft
All partner approval	To be done	

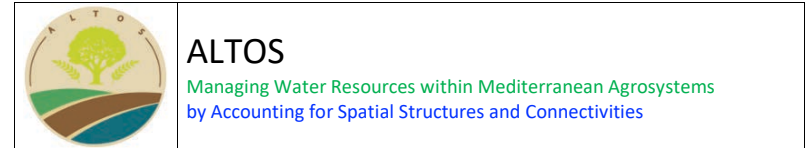
### Content

1. Objective
2. Context
3. Description
4. Annex 1: consortium agreement
5. Annex 2: data management plan

# Management

## What done so far ?

- Project document production
  - Knowledge management strategy
    - Including Data Management Plan
- Mobility plan
- Communication plan



## Data Management Plan

Part of ALTOS KMS [Deliverable number: 5.2.1]

Version 1.0

Date: 15 July 2020

Rim Zitouna, UCAR / INRGREF

Denis Feurer, IRD / UMR LISAH

Frederic Jacob, IRD / UMR LISAH

History of changes		
Version	Date	Change
Version 1.0	15 July 2020	1st draft Data Management Plan
All partner approval	To be done	



# Management

## What done so far ?

- Project document production
  - Knowledge management strategy
  - Mobility plan
  - Communication plan

Link with ACCWA project (H20-MSCA-RISE)  
Stand by for 12 month



**ALTOS**

Managing Water Resources within Mediterranean Agrosystems  
by Accounting for Spatial Structures and Connectivities

## Mobility Plan

ALTOS Milestone number: 5.1

Version: 1.0

Date: 01 March 2021

Habiba Nouri, IRD / Tunisia headquarter, Tunisia

Frederic Jacob, IRD / UMR LISAH Montpellier, France

History of changes		
Version	Date	Change
Version 1.0	01 March 2021	1st draft
All partner approval	Done	
Version 2.0		
All partner approval		

# Management

## What done so far ?

- Project document production
  - Knowledge management strategy
  - Mobility plan
  - Communication plan

## Task 6.2



**ALTOS**

Managing Water Resources within Mediterranean Agrosystems  
by Accounting for Spatial Structures and Connectivities

## Communication plan

ALTOS Deliverable number: 6.2.1

Version: 1.0

Date: 30 November 2020

Habiba Nouri, IRD / Tunisia headquarter, Tunisia

Frederic Jacob, IRD / UMR LISAH Montpellier, France

History of changes		
Version	Date	Change
Version 1.0	30 November 2020	1st draft
All partner approval	To be done	

### Content

1. Strategy
  - 1.1. Identification of societal needs to which the project is responding
  - 1.2. Identification of proposed solutions and improvements according to state-of-art
  - 1.3. Knowledge to be generated
  - 1.4. Targeted stakeholders
  - 1.5. Modalities for co-construction and transfer
  - 1.6. Qualitative and quantitative benefits
2. Visual identity
  - 2.1. Logos, background image and colours
  - 2.2. Templates (document, presentations, newsletter)
3. Dissemination channels
  - 3.1. Website and repository
  - 3.2. Social media (Facebook, twitter)
  - 3.3. Scientific media (LinkedIn, ResearchGate)
  - 3.4. Newsletter

# Management

## What done so far ?

- Project document production
  - Knowledge management strategy
  - Mobility plan
  - Communication plan

Available on web site - deliverables

# Management

## What done so far ?

- Project monitoring: web-site dashboard with internal docs & deliverables

The screenshot displays the ALTOS project website dashboard. At the top, there is a banner with the ALTOS logo and several images showing agricultural activities. Below the banner is a navigation menu with the following items: HOME, STUDY AREAS, ACTIVITY STRUCTURATION, CO-BUILDING, PARTNERSHIP, DIRECTORY, PUBLICATIONS, SUPERVISIONS, TRAININGS, DELIVERABLES, and INTERNAL DOCUMENTS. The main content area is titled "Internal documents (connected mode)" and shows a table of documents for WP6. To the right of the table is a search bar and a sidebar with the PRIMA logo and options for Metadata and Metamodels.

WP	Item	Nature	Date	Document	File
WP6	MS6.1	Agreements	2018-06	Consortium Agreement "ALTOS"	<a href="#">040-Altos-CA-VF-clean_signed.pdf</a>
WP6	MS6.2	Meeting documents (Program, participant list, slides, minutes)	2020-10	Slideshows and minutes of the first monitoring board meeting - Second part	<a href="#">A30-ALTOS-CG2-Program.pdf</a> , <a href="#">A60-Task3.2_all.pdf</a> , <a href="#">A60-Task3.2_LISAH.pdf</a> , <a href="#">A60-Task3.2_UCA.pdf</a> , <a href="#">A60-Task3.2_UNICA.pdf</a> , <a href="#">A60-Task4.1_all.pdf</a> , <a href="#">A60-Task4.1_INAT.pdf</a> , <a href="#">A60-Task4.1_INRGREF.pdf</a> , <a href="#">A60-Task4.1_LISAH.pdf</a> , <a href="#">A60-Task4.2_all.pdf</a> , <a href="#">A60-Task4.2_CERTE.pdf</a> , <a href="#">A60-Task4.2_INAT.pdf</a> , <a href="#">A60-Task4.2_LISAH.pdf</a> , <a href="#">A60-Task5.1_LISAH.pdf</a> , <a href="#">A60Task5.2_all.pdf</a> , <a href="#">A60-Task5.2_LISAH.pdf</a> , <a href="#">A70-MB-M1b-minutes_o.pdf</a>
WP6	MS6.2	Meeting documents (Program, participant list, slides, minutes)	2020-04	Slideshows and minutes of the first monitoring board meeting - First part	<a href="#">A30-ALTOS-CG1-Program.pdf</a> , <a href="#">A30-altos-meeting.pdf</a> , <a href="#">A40-altos-overview-os.pdf</a> , <a href="#">A40-altos-overview-rs.pdf</a> , <a href="#">A50-altos-deliverables.pdf</a> , <a href="#">A60-Task1.1_all.pdf</a> , <a href="#">A60-Task1.1_inat.pdf</a> , <a href="#">A60-Task1.2_inat.pdf</a> , <a href="#">A60-Task1.2_inrgref.pdf</a> , <a href="#">A60-Task1.2_lisah.pdf</a> , <a href="#">A60-Task2.1_all.pdf</a> , <a href="#">A60-Task2.1_inat.pdf</a> , <a href="#">A60-Task2.1_lisah.pdf</a> , <a href="#">A60-Task2.2_cesbio.pdf</a> , <a href="#">A60-Task2.2_inat.pdf</a> , <a href="#">A60-Task2.2_inrgref.pdf</a> , <a href="#">A60-Task2.2_irta.pdf</a> , <a href="#">A60-Task2.2_lisah.pdf</a> , <a href="#">A60-Task2.2_uca.pdf</a> , <a href="#">A60-Task2.2_unica.pdf</a> , <a href="#">A60-Task3.1_all.pdf</a> , <a href="#">A60-Task_all_cesbio.pdf</a> , <a href="#">A70-MB-M1a-minutes.pdf</a>

Private mode (project contributors only – login required)

# Management

## What done so far ?

- Project monitoring : reporting for PRIMA (MEL platform)

The screenshot shows the MEL platform interface for project monitoring. The top navigation bar includes 'Home', 'Organize', and 'Planning'. The main header displays the project title: 'ALTOS - Managing water resources within Mediterranean agroecosystems by accounting for spatial structures and connectivities'. A sidebar on the left lists various project components, with 'Summary (Automatic)' selected. The main content area is titled 'Project Info' and contains a form with the following fields:

Project ID	1464
Title	Managing water resources within Mediterranean agroecosystems by accounting for spatial structures and connectivities
Short Description	The ALTOS project aims to improve water management models for rainfed and irrigated agriculture, by considering the modulation of spatial structures and connectivities induced by hydro-agricultural infrastructures and practices (e.g., modulating regional land use to drive upstream / downstream water repartition). Four study sites are considered for integrated analysis in Morocco, Lebanon and Tunisia, and two study sites are considered for methodological developments in Spain and Italy. WP1 deals with monitoring and modeling tools for characterizing spatial structures. It includes the use of innovative sensors for structure observations, and of innovative methods for data processing. WP2 addresses innovative monitoring tools for characterizing processes induced by spatial structures (e.g., water flows). It includes several protocols relying on complementary measurements. WP3 addresses innovative modeling for simulating individual (e.g., evapotranspiration) and combined (e.g., hydrological cycle) processes. It includes multi-objectives / multi-criteria calibration procedures relying on distributed / nested measurements. WP4 simulates water fluxes and storages for possible structure modifications, to meet conduct a integrated analysis with end-users on the basis of participative seminars. It also cross-analyses irrigated and rainfed agroecosystems, by addressing vulnerabilities and adaptation margins. WP5 deals with (1) the sharing of data and methods within the ALTOS consortium, and (2) the results dissemination and exploitation. For this latter item, we rely on long-term collaborations with several stakeholders (farmer associations, resource managers, engineering offices). Expected outcomes are related to SDG #2 (sustainable agriculture), #6 (water supply services), and #12 (responsible consumption and production). ALTOS contributes to PRIMA outcome indicators, including (1) newly modelling routines, (2) new irrigation technologies, and (3) innovative farming system.
Project Manager (Coordinator)	Frederic Jacob
Project Co-Manager (Co-Coordinator)	Habiba Nouri
Implementer (Coordinating Body)	French National Research Institute for Agriculture, Food and Environment, Laboratory for the Study of Interactions between Soil-Agroecosystem-Hydrosystem - IRD - UMR LISAH
Start Date	2018-10-01
End Date	2023-12-14
Scope (Location)	National
Countries	Italy, Lebanon, Morocco, Tunisia, Spain, France
Donor(s) (Agreement ID)	Agence Nationale de la Recherche - ANR (NA)   Agence Nationale de la Recherche - ANR (NA)   Agencia Estatal de Investigacion - AEI (NA)   Ministero dell'Istruzione, dell'Universita e della ricerca - MIUR (NA)   National Council for Scientific Research - CNRS-L (NA)   National Council for Scientific Research - CNRS-L (NA)   Ministry of Higher Education, Scientific Research and Professional Training - MESRSRC (NA)   Ministry of Higher Education and Scientific Research - MESRS (NA)
External Reference(s)	Project website, Main website, Database
Project section	2
Funding cycle	2018

# Management

## What done so far ?

- Actions post MB meeting
  - 26 actions identified during the first MB meeting about
    - New collaborations between partners
    - Methodological developments
    - Clarifications about forthcoming activities
    - Setting subgroups dedicated to
      - Specific topics : ETR, soil moisture, crop functioning
      - Experimental protocols and data analysis
      - Modeling works
      - Scenarios setting
  - 70% were processed or are under process
  - 30% in standby → the Project manager will contact again the involved contributors.